



# Account Management

## Account management placement scheme

### Curious by nature?

The doors at adam&eveDDB are now open to anyone with a curious mind, who wants to help solve some of the biggest challenges brands and businesses face.

We're looking for people who have what it takes to become a pro in Client Services, as part of the Account Management Department at adam&eveDDB. Account Management suits the kind of person who...

- Likes to be the hub of the team, the driver and the person who brings it all together.
- Generates an environment for creative work to flourish.
- Is interested in what makes others tick - from clients, to teammates.
- Enthusiastic with a can-do attitude.
- A passion for making great creative ideas happen.

We're looking for applicants with varied backgrounds so you don't need any specific qualifications or any previous experience in advertising.

### What is First Bite Account Management?

- A fixed six month employment contract at adam&eveDDB. You must be 18+.
- During your time you'll shadow an Account Manager and work on live client work as part of a team.
- You'll also be given training, assigned a brief to work on with other members of the agency and get one-on-one sessions with our senior leaders.
- You'll have the opportunity to work both in the office (we're based at 12 Bishops Bridge Road, Paddington) and remotely as part of our 4 and Flex policy.
- After six months with us, you'll have a full performance review and a reference in line with our usual policy, agency experience and a range of work contacts.
- You'll receive paid annual leave, in addition to a range of our other agency benefits such as access to our in-house GP, physio, nutritionist and ergonomics assessor, weekly yoga sessions, and local discounts.
- Avoiding the mystery of unknown salary expectations, this placement pays competitively at the equivalent of £20,000 per annum.

## Application process

To apply, we just need 1 thing from you...

### Your responses to these 4 questions below:

1/ What is your favourite advertising campaign and why? (Can be current or old). (Up to 300 words).

2/ What in your opinion is the best invention over the last 10 years? (Can be anything!) (Up to 400 words).

3/ Tell us about something in your life you're most proud of. (Up to 300 words).

4/ Tell us in a (up to) 60 second film what you'd bring to the Account Management department at adam&eveDDB? (Have some fun with this!)

Please submit your responses to Questions 1-3 as a word doc and send as an attachment, along with your video as a YouTube link to: [firstbiteaccountmanagement@adamandevdeddb.com](mailto:firstbiteaccountmanagement@adamandevdeddb.com)

## FAQs:

How many placements are you doing?

We intend to offer two placements for the six month period.

If I am unsuccessful can I reapply?

Absolutely. Keep an eye on our website for the next application window.

Can I apply for the scheme if I live outside of the UK?

We are only able to accept applications from candidates who would be residing in the UK for the duration of the placement, and all applicants must be able to show an existing proof of their right to work in the UK (e.g. via a UK passport, visa, or EU settled or pre-settled status).

Can I work from home for some of the placement?

Our office is based in Paddington in London, and the agency is currently operating a Four and Flex working model whereby four days will be spent in the office and one day can be working from home if you wish. These days can be chosen by you and can be discussed with the team at your interview.

## What happens next?

- You'll need to apply by Sunday 31st July.
- We will contact successful applicants by the 19th of August to arrange an interview.
- Interviews will take place between the 22nd August - 2nd September.
- We are currently recruiting for a start date of the 19th of September 2022.

We can't wait to hear from you.

Please check out our privacy policy at [adamandevdeddb.com/legal](https://adamandevdeddb.com/legal)